



ADDISON CARROLLTON COPPELL FARMERS BRANCH



Paddlemania

Saturday, April 18, 2009

www.paddlemania.org

VENDOR APPLICATION

Company/Organization: _____

Contact Name: _____ Website: _____

Phone : _____ Email: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Number of Booths: _____ Type of Booth: _____

Description of items/information sold or distributed: _____

Vendor Fees: \$ _____ \$250.00 Business or Food Sales (10x10 area)
\$ _____ \$100.00 Non Profit or Community Service (10x10 area)
\$ _____ Sponsor

_____ **Please note here if you have electrical requirements.**

Payment: Vendor fee must be paid by check or credit card. Please make your payment to:

Senior Adult Services
Attention: Paddlemania
1111 W. Belt Line, Suite 110
Carrollton, TX 75006

Office: 972-242-4464
www.senioradultservices.org
cindy@paddlemania.org



VENDOR AGREEMENT – Event Rules and Guidelines

Vendor Space: Each paid space is 10 x 10 ft. area. Vendor fees must be paid by April 6th to guarantee space.

Equipment: Vendor provides own tent, chairs, tables, and all other setup equipment. Fire Extinguishers are required in tents.

Electricity: Vendors must notify Event Coordinator of electrical needs prior to event. Generators must be pre-approved. **Propane is allowed** but not permitted inside tent or located within 20 feet of tents.

Vendor Check-in- Saturday beginning at 6:00 am: Vendor must check in at Registration area for space assignment.

Hours of Operation: Vendors must be ready of business by 8:30 am. Breakdown will begin at 3:30 pm.

Vehicles and Parking: Parking is first come/first served in designated public parking areas in the Park. There will be a designated unloading area. Vehicles must be moved immediately after set up. All vehicles must be moved from the loading area by 8 am.

Merchandise: This is a family-oriented event. All merchandise must be suitable for all ages. Event Coordinators reserve the right to prohibit any merchandise that is not deemed appropriate.

Food Vendors: All food handling shall comply with the City of Carrollton's requirements.

Waste Disposal: Each vendor is responsible to keep their stall and the surrounding area clean. Vendors should provide their own garbage receptacles and garbage bags.

Security: Vendor is solely responsible for the security and safety of their cash, equipment, goods, inventory, supplies, or other property.

RELEASE: Applicant's signature on this application releases and forever discharges Paddlemania, all sponsoring organizations, their elected officials, directors, contractors, employees, and volunteers from any responsibility, personal liability, or claims of loss or damage arising out of, or in conjunction with participation in the event. Paddlemania is not responsible for any injury sustained by exhibitors, patrons, or guests. Applicant stores and exhibits their goods at their own risk. In addition, I/we have read and agree to abide by all event regulations stated in this packet, or risk removal from event site without refund.

Print Name: _____ Signature: _____

Date: _____